

**Cayman International School
Action Plan 2**

Objective 2: By the year 2010, all Cayman International School grade 9 to 12 students will demonstrate preparedness for college and careers as measured by:

1.) Increasing by ___ points the average verbal and mathematics SAT scores using baseline data to be determined through the adoption and implementation of the SAT during the 2006 – 07 school year.

Baseline: 2007-2008

Verbal SAT average _____

Math SAT average _____

2.) Increasing the percentage of 11th and 12th grade students enrolling in one or more AP (or enrichment) courses by 25 percentage points each year for two years, beginning in 2008 – 2009.

Baseline: Year 2003-2004

0 % of students in grades 11 and 12 were enrolled in one or more AP classes

3.) The percentage of graduates who enter post-secondary education, as listed below, either full-time or part-time, will increase by 20% using 07 – 08 as a baseline.

- 4 year college
- 2 year college
- specialized school or participate in specialized training
- military program

4.) An 80 % increase in the number of hours all students engage in service learning.

Baseline: 2003-2004 10 average number of hours students participate in service learning

5.) 100 % student participation in at least one extra-curricular activity

Baseline: 2003-2004

less than 0 % of students grades 6-12 are involved in at least one extra-curricular activity

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YEAR 1 (2005 –2006)

<u>Timeline</u>	<u>Activity</u>	<u>Responsibility of</u>	<u>Resources Needed</u>	<u>Indicators of Success</u>	<u>Date Completed</u>
First Term 2005	Create a committee of parents and educators to investigate the AP / IB, doing a comparison with other enrichment courses and recommending that which is most appropriate for CIS.	Administrative Team, parents, and teachers	Time	Recommendation made.	Completed Feb 2006
January 2006	Develop a plan for implementing the AP / IB, or other enrichment program.	Administrative team and teachers	Time	Plan completed	Completed Feb 2006
Second Term 2006	Establish parameters for students to be admitted to AP / IB / enrichment classes	Administrative team and teachers	Time	Parameters documented in Parent Handbook	Completed Feb 2006
Second Term 2006	Identify a set of courses and a program for students choosing a more traditional HS program.	Administrative team and teachers	Time	Program documented in Parent Handbook	Completed Spring 2005
March, 2006	Identify and purchase materials needed to implement secondary program in 2006 – 07.	Administrative team and teachers	Time Funds budgeted	Materials ordered	Completed March 2006
2005 – 2006	Create a committee of parents and educators to explore special education and recommend to the board a plan for the future direction of any special education program at CIS.	Administrative Team, parents, and teachers	Time	Recommendation made to the Board	Completed December 2005
September, 2005	Identify and implement an admissions test to CIS applicants to be used as one criterion in the admissions process.	Administrative team	Time Funding budgeted	Admissions test in use	Completed Sept 2005

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September, 2005	Annually, appoint a Service Learning coordinator from amongst the staff	Principal	Stipend of \$1500	Coordinator appointed	Accomplished through committee
First Term 2005	Organize a committee of community members, faculty, students, and parents, to identify service learning opportunities	Service Learning coordinator	Time	A list of service learning opportunities provided for the Principal	Completed March 2006
First Term 2005	Teachers in-serviced on integrating service with the curriculum	Service Learning Coordinator and Principal	In-service time	In-service completed	On-going, started Oct. 2005
Second Term	Implement service requirement as a part of the school program.	Administrative Team	Time	All secondary students involved in community service	Postponed to be part of I.B.
September, 2005	Annually, appoint a teacher to act as an Activities Coordinator	Principal	\$1500 stipend	Coordinator appointed	Completed in 2006 - 07
October, 2005	Annually, survey students, Grades 4 up, to identify extracurricular activities they are involved in outside of school and those they would like to do in school.	Activities Coordinator	Time	Survey results compiled.	Completed Nov. 2005
October, 2005	Based on survey results, investigate and implement extracurricular activities – both athletic and non-athletic	Activities Coordinator	Time	Extracurricular activities available to students	Completed December 2005
First Term	Survey students regarding extracurricular activities and implement extracurricular programs	Activities Coordinator	Time	Programs implemented	Completed Nov. 2005

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Year 2 (2006 – 2007)

<u>Timeline</u>	<u>Activity</u>	<u>Responsibility of</u>	<u>Resources Needed</u>	<u>Indicators of Success</u>	<u>Date Completed</u>
2006 - 07	Implement AP / enrichment classes	Administrative Team with teachers	Time Funds budgeted	Students taking AP / enrichment classes	Completed
2006 – 07	Provide in-service opportunities for teachers who will provide instruction for AP / IB / enrichment courses.	Principal	Time Funds Budgeted	In-services completed.	Completed – on-going
2006 – 07	Develop a plan for preparing students in lower grades for AP / IB / enrichment courses in high school.	Administrative team and teachers	Time	Plan implemented	Completed
First Term 2006	Create a committee to explore and establish a plan for implementing the PSAT and SAT at CIS	Administrative team and teachers	Time Funds budgeted	PSAT and SAT in use	Completed
Second Term 2007	Implement the PSAT and SAT at CIS.	Administrative team	Time Funds budgeted	Students take PSAT and SAT	Completed
Third Term 2007	Using data from the SAT and PSAT, and other achievement tests, establish a baseline for comparisons in a database.	Principal	Time	Baseline established	Deferred until first tests taken this year
2006 – 07	Develop CIS Middle School and High School student handbooks	Administrative team and teachers	Time Funds for printing	Handbooks available	Deferred until 07-08
2006 – 07	Develop an activities handbook for athletic and non-athletic extracurricular activities	Activities Coordinator	Time Funds for printing	Handbook available	Deferred until 07 - 08

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First Term 2006	Annually, create an extracurricular activities calendar for the school year	Activities Coordinator	Time	Calendar available	
2006 – 07	Hire a Secondary School Guidance Counselor – half or full time depending on need	Principal	Funds budgeted	Counselor hired	Hired for August '07
Second Term 2007	Create a post-secondary planning guide for students	Guidance Counselor	Time	Guide used to help HS students plan for the future	Completed
Third Term 2007	Plan and conduct an annual career week	Guidance counselor	Time	Event takes place	Started in Spring '06

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Year 3 (2007 – 2008)

<u>Timeline</u>	<u>Activity</u>	<u>Responsibility of</u>	<u>Resources Needed</u>	<u>Indicators of Success</u>	<u>Date Completed</u>
First Term 2007	Use SAT and PSAT database to identify areas of strength and areas for improvement	Administrative Team with teachers	Time	Areas identified	
First Term 2007	Provide in-service time for teachers to plan how to address areas identified for improvement from SAT / PSAT database	Administrative Team with teachers	Time	Plan created and implemented	
Second Term 2008	Create an alumni tracking survey	Guidance Counselor	Time	Survey completed and returned	
Third Term 2008	Create an alumni database	Guidance Counselor	Time	Database completed	
First Term 2007	Develop “volunteer” student field work placements	Guidance Counselor	Time	Students assigned to placements, student reports and journals	
2007 – 08	Create a resource database on post-secondary opportunities, including scholarship and visa information	Guidance Counselor	Time	Database available	
First Term 2007	Create requirement that all secondary students participate in a minimum of one extracurricular activity per grading period	Administrative Team	Time	Requirement placed in handbooks	

Years 4 & 5 (2008 – 2010)

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<u>Timeline</u>	<u>Activity</u>	<u>Responsibility of</u>	<u>Resources Needed</u>	<u>Indicators of Success</u>	<u>Date Completed</u>
First Term 2008 & 09	Continue to compile a database using data from the SAT, PSAT, and other achievement tests	Administrative Team with Guidance Counselor	Time	Data base completed	
First Term 2008 & 09	Continue to use SAT /PSAT database to identify areas of strength and areas for improvement	Administrative Team with teachers	Time	Areas identified	
First Term 2008 & 09	Provide in-service time for teachers to plan how to address areas identified for improvement from SAT /PSAT database	Administrative Team with teachers	Time	Plan created and implemented	
Second Term 2009 & 10	Annually, survey alumni and add to Alumni database	Guidance Counselor	Time	Database updated annually	